

**BOARD MEETING MINUTES**  
**San Ignacio Heights, Inc.**

**Date:** February 19, 2025

**Location:** SIH HOA Ramada (1620 West Mariquita Street)

**Call to order:** 9:00 am

**Roll Call:** Don Julien, Dave Fenner, James Trobec, Martha Gamez and Elizabeth Allard. Quorum established.

**Residents attending:** Al Loomis, John Plantz, Vicky Bowman, Jerry Coffey, Fred Lacelles, John Mear, and Chuck Willie.

**Review and adoption of the agenda:** M/S/P

**Approval of Minutes:** M/S/P

**Resident Time:** No comments

**Officer Reports:**

**President, Don Julien:**

- The CD (essentially covering the Road Reserve) was renewed on January 28. The CD was renewed for 2 months earning 4% interest, and the current value is \$233,505,09. Shorter term CDs provide the highest interest rate.
- **Phil Pitts** submitted his resignation as short-term Landscaping and Common Grounds Committee liaison. **Gary Parker** was suggested as a replacement, and Don will contact him.

**Vice President, Dave Fenner:** No report

**Treasurer Report, James Trobec:**

- James is completing the 990 Tax Forms for the IRS.
- There are 12 overdue dues invoices, though two of the issues are nearing resolution. At the end of the month, James will send out over-due notices, including late fees.
- We still need to pay for the Pre-Emergent Service (to Felix).
- January financial reports had been distributed to the Board members prior to this meeting. **M/S/P**

**Secretary Report, Martha Gamez:** No report

**Member-at-Large, Elizabeth Allard:** No report

## **Committee Reports:**

### **Architectural Committee, Chuck Willie:**

There were only three (3) architectural requests received this past month, and none of them require Board approval.

### **Landscaping/Common Grounds, report given by Don Julien:**

- The sight-line issue between the corner of Manolita and the Ramada has been resolved. (Sightline is 30-72")
- Pre-Emergent, including grass and weed killer) has been sprayed in all the Common Areas.
- Don provided Board Members with Zone maps.

### **Roads Committee, Al Loomis:**

No report but did want to know if the homeowners had been given any notice about the pending Roads assessment (voted on at the January 15, 2025 Board Meeting).

**John Plantz** wants Michael Franks invited back to meet with the board about the pros and cons of the Chip/Seal proposal.

**Ramada Committee:** No report

### **Compliance Committee, Elizabeth Allard:**

Four (4) issues have been resolved. Action continues with the vehicle parked in guest parking. A second notice of violation is being sent; Elizabeth will be checking with towing companies and law-enforcement about what further action can be taken by the HOA.

**Nominating Committee, Martha Gamez:** No report

**Old Business:** No Old Business

## **New Business:**

**Committee Review:** Don compiled a summary of all the different descriptions of roles and responsibilities of both Board Officers and Committees and provided them to the Board Members. Martha will review the packet and submit recommendations back to Don for further discussion/action.

**Roster Distribution:** After a brief discussion, it was decided that we continue the practice of providing homeowners with a copy of the Resident List on a quarterly basis. Those homeowners that do not wish to have their personal contact info provided to their neighbors just need to let us know, and we will remove their personal contact info from the roster. To comply with CC&Rs and laws governing HOA's, the HOA will maintain that contact info so that those homeowners receive their required notifications.

**Meeting adjourned at 10:00 am**